



## Horfield & Lockleaze Neighbourhood Partnership

20 June 2016

**Title:** AGM REPORT 2016  
**Report Of:** Caroline Hollies, Neighbourhood Partnership Coordinator  
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### RECOMMENDATIONS

1. To confirm the NP membership and chairing arrangements.
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To note the devolved Neighbourhood Budget for 2016-17.
4. To note the financial statement and expenditure from 2015-16.
5. To agree the meeting schedule including subgroups and forums.

#### 1. Membership and chairing arrangements

1.2 Each Neighbourhood Partnership comprises

- (a) The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
- (b) Local resident representatives who are chosen by election/nomination/volunteering
- (c) Representatives of local organisations and services

**The membership of the Horfield & Lockleaze Neighbourhood Partnership is:**

- a) Councillors:** Claire Hiscott & Olly Mead (Horfield), Gill Kirk and Estella Tinknell (Lockleaze)
- b) Horfield Residents:** Anna George, Frances Robertson, Fiona Deas, Stephen Barrett, Robert Hall
- c) Lockleaze Residents:** Martyn Chinn

1.2 The NP is asked to **nominate and agree** the Chairing arrangements for the NP – **Chair and vice-Chair**

1.3 Councillors are asked to **nominate and agree** the **Committee Chair and Vice Chair**. If there is more than one nomination then the Councillors will vote at the meeting to appoint the Committee Chair

## 2. Terms of Reference, Code of Conduct and Financial Operating Framework

2.1.a The Neighbourhood Committee Terms of Reference is yet to be ratified by Full Council yet. Link will be sent once this has been done.

2.1.b The Neighbourhood Partnership terms of reference can be found at <https://www.bristol.gov.uk/people-communities/horfield-and-lockleaze-neighbourhood-partnership> under Members.

2.2 The financial operating framework for the NC remains the same as 2015-16 and is available on the council website: <https://www.bristol.gov.uk/documents/20182/34308/NP+financial+operating+framework.pdf>

## 3. Devolved Neighbourhood Budgets

3.1 The Horfield & Lockleaze devolved Neighbourhood budgets are:

Budget	2016-17 budget	Amount carried forward (unallocated) from 2015/16	Total
Neighbourhood budget	24,186	£886	£25,072
Neighbourhood budget (Narrow Estates)	£2,686	£10,484	£13,169
Neighbourhood budget (Highways unallocated )	£17,143	£2143	£19,286*
Neighbourhood budget (Highways unallocated - historical )			£9,358*
<b>TOTAL NEIGHBOURHOOD BUDGET*</b>			<b>£66,885*</b>
Stoke Park Dowry			£25,000
Parks S106 budget			£215,358.48
Transport S106 budget			£205,918.98
Other S106			£11,526.55
Community Infrastructure Levy			£6,510.84

\* Awaiting confirmation from Highways, who currently hold these budgets

#### 4. Devolved powers

The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure Neighbourhood budget; this should be spent to progress the NP Plans
- b) Decisions relating to council-owned community centres and buildings;
- c) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

#### 5. 2015-16 financial statement

	2015-16 budget	2015-16 allocation / expenditure	Unallocated budget being carried forward	Notes
Clean and Green (Neighbourhood Budget)	£22,533.50	£23,419.50	£886	Wellbeing £20,904.50 Clean & Green £2,515
Neighbourhood Budget (Narrow Estates)	£10,484	£0	£10,484	
Neighbourhood Budget (Highways)*	£17,143	£15,000	£2,143	
Section 106	£358,719	£55,969	£432,804.01	Difference is due to new s106 and interest
CIL (Community Infrastructure Levy)	£4,787.51	£0	£6,510.84	Difference is due to new CIL and interest
Green Capital	£15,000	£15,000	£0	
Stoke Park Dowry	£30,000	£5,000	£25,000	

\* To be confirmed by Highways

Full details of expenditure and individual allocations of budgets can be found in Appendix 1.

#### 6. Neighbourhood Partnership Plan

6.1 The Horfield and Lockleaze Neighbourhood Partnership Plan has been refreshed and will be agreed at this meeting, the Neighbourhood Partnership will be working to progress this plan over the next 12 months.

## 7. Meeting Schedule 2015-16

The NP is asked to agree the meeting schedule as follows:

Meeting	Date	Time	Venue
Environment Group	Monday 5th September 2016	6.30-8.30	Horfield Leisure Centre
Traffic and Transport Group	Thursday 21st July 2016	7pm to 9pm	Horfield Library
Lockleaze and Horfield Joint Forum	Monday 15th August 2016	7pm-9pm	Filton Avenue Primary School tbc
Economy and Employment Group	Tuesday 16th August 2016	9.30-11	May cancel this as it is in the middle of the holidays
NP Agenda Setting	Wed 31 <sup>st</sup> August 2016	5.30-7	City Hall
Grants Panel	Wed. 7th September 2016	6.30 - 8.30	Application deadline midday Monday 22nd August 2016 Boing
<b>Neighbourhood Partnership Meeting</b>	<b>Wednesday 5<sup>th</sup> Oct</b>	<b>7-9pm</b>	<b>Papers deadline 5pm Wed 14<sup>th</sup> September 2016 The Hub</b>
Environment Group	Monday 7th November 2016	6.30-8.30	The Old Library
Traffic and Transport Group	Thursday 20th October 2016	7pm to 9pm	The Vench tbc
Economy and Employment Group	Tuesday 8th November 2016	9.30-11	Tbc
NP Agenda Setting	Wed 9 <sup>th</sup> November 2016	5.30-7	City Hall
Horfield Forum	Monday 14th November 2016	7pm-9pm	Horfield C of E Primary School tbc
Lockleaze Forum	Thursday 17th November 2016	7pm – 9pm	Lockleaze Community Association
Grants Panel	Wednesday 16th November 2016	6.30 - 8.30	Application deadline midday Monday 31st October: Boing
<b>Neighbourhood Partnership Meeting</b>	<b>Monday 12<sup>th</sup> December 2016</b>	<b>7-9pm</b>	<b>Paper deadline 5pm Wed 23rd Nov: St Theresa's School tbc</b>
Environment Group	Monday 30th January 2017	6.30-8.30	Horfield Leisure Centre tbc
Traffic and Transport Group	Thursday 26th January 2017	7pm to 9pm	Upper Horfield Community Trust
Economy and Employment Group	Tuesday 31st January 2017	9.30-11	Tbc
Lockleaze Forum	Monday 6th February 2017	7pm-9pm	Glenfrome Primary School tbc
Grants Panel	Wednesday 8th February 2017	6.30 - 8.30	Application deadline midday Monday 23 <sup>rd</sup> Jan 2017: Boing
Horfield Forum	Thursday 9th February 2017	7pm-9pm	UHCT Community Room
NP Agenda Setting	Wed 15 <sup>th</sup> February 2017	5.30-7	City Hall
<b>Neighbourhood Partnership Meeting</b>	<b>Monday 13th March 2017</b>	<b>7-9pm</b>	<b>Paper deadline 5pm Wed 22<sup>nd</sup> Feb 2017 Lockleaze Comm Ass</b>